

## PKF 2023 ADDITIONAL INFORMATION FROM FARMERS

Client/Entity Name	
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Please complete this questionnaire as it contains vital information required to complete your accounts. Be sure to answer all questions so we know you have not missed any questions by mistake. Correctly completing this questionnaire will generally save us a great deal of time which will ensure your statutory obligations are met and you receive vital information on the performance of your business in a timely fashion.

### 1. Records Supplied to PKF Hamilton Limited

Please attach all relevant information and return to us along with this questionnaire.

Type of Source Information	Please tick if supplied
Rebate and Dividend Notices/ Share Statements (Particularly those from Ballance, Fonterra, Farmlands, Livestock Improvement & Ravensdown)	<input type="checkbox"/>
Insurance Invoices	<input type="checkbox"/>
Invoices and Credit Notes for all livestock sales & purchases	<input type="checkbox"/>
Dairy Company Statements (including share statements & statement for Balance date month)	<input type="checkbox"/>
Farm Source Statements (including statement for balance date month)	<input type="checkbox"/>
Farmlands Statements (share, rebate & dividend statements) <i>Farmlands will not supply copies of these statements upon request</i>	<input type="checkbox"/>
All other share statements (e.g. LIC, Ravensdown, Ballance, Wrightson's, Silver Fern Farms)	<input type="checkbox"/>
Other information relevant to the farm	<input type="checkbox"/>

### 2. Livestock / Produce Information

- a) Were any livestock killed?  
*If yes, please provide details on Appendix A (i.e. number, type, value etc)*
- b) Was any produce/livestock taken for private use?  
*If yes, please provide details*
- c) Value of Grain on Hand (GST exclusive)
- d) Value of Wool on Hand (GST exclusive)

Please CIRCLE the correct answer	
Yes	No
Yes	No
\$	
\$	

Further details

### Appendix A – Livestock on Hand

The Inland Revenue Department requires livestock to be classified under certain classes. Please use the categories listed below to input the number of each class of livestock you have on hand at balance date. Approximate natural increase figures, along with deaths and missing figures, would also be helpful.

Please ensure totals for each Type of Livestock reconciles.  
The Start of Year values can be found on the previous year's financial statements.

Dairy Cows	# on hand at Start of Year	# of Purchases	# of Sales	# of Natural Increase	# of Deaths & Missing	# of Stock on Hand at End of Year
R1yr Hfrs						
R2yr Hfrs						
Mixed Age Cows						
R1yr Strs/Bulls						
R2yr Strs/Bulls						
R3yr Strs/Bulls						
Bulls						
<b>Total Dairy Cows</b>						

Further details

Beef	# on hand at Start of Year	# of Purchases	# of Sales	# of Natural Increase	# of Deaths & Missing	# of Stock on Hand at End of Year
R1yr Hfrs						
R2yr Hfrs						
Mixed Age Cows						
R1yr Strs/Bulls						
R2yr Strs/Bulls						
R3yr Strs/Bulls						
Bulls						
<b>Total Beef</b>						

Further details

Sheep	# on hand at Start of Year	# of Purchases	# of Sales	# of Natural Increase	# of Deaths & Missing	# of Stock on Hand at End of Year
Ewe Hoggets						
Two Tooth						
3yr+ Ewes						
5 & 6yr Ewes						
Ram Wether Hoggets						
Mixed Age Wethers						
Breeding Rams						
<b>Total Sheep</b>						

Further details

Deer (Red)	# on hand at Start of Year	# of Purchases	# of Sales	# of Natural Increase	# of Deaths & Missing	# of Stock on Hand at End of Year
Hind Fawns						
R2yr Hinds						
Hinds						
Stag Fawns						
R2yr+ Stags						
R3yr Breeding Stags						
<b>Total Deer (Red)</b>						

Further details