

Installation Guide

Last Updated: 26th March 2020 for application version 0.5.0 (beta)

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1. Prerequisites

- Windows 10
- Microsoft Excel 32-bit 2010 or newer
- Administration permissions

2. App Installation

- 1. Close all instances of Microsoft Excel.
- 2. Run RadiusCore.exe
- 3. Advance through the prerequisite setup.
- 4. Ensure both SeleniumBasic and Microsoft ODBC Driver 17 are installed.

5	Radius Core Setup			×
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	Name Selenium Basic Microsoft ODBC Driver 17 for SQL Server	Required	Found	Action Install Install
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- 5. Once the prerequisites are installed, proceed with the RadiusCore setup.
- 6. Open Microsoft Excel. If the <u>Radius</u> tab appears then installation is complete!

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NOTE: If you can't see Radius in the Excel Ribbon please complete steps 7-9

7. Select <u>File</u> -> <u>Options</u> -> <u>Add-ins</u> -> <u>Manage Excel Add-ins</u> -> <u>Go</u>

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			OK Cancel

8. In the list, **untick** <u>RadiusCore</u>, press <u>Ok</u>, then <u>Ok</u> on the next menu.

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NOTE: If RadiusCore is not present in this list, follow these steps:

- a. press Browse.
- b. Navigate to <u>C:\Users\%USERNAME%\AppData\Local\RadiusCore</u>
- c. Select <u>RadiusCore.xlam</u> and press Open.
- 9. Repeat steps 7 & 8, except this time **tick <u>RadiusCore</u>**.
- 10. Check for **<u>Radius</u>** in your Excel ribbon (per step 6). If it is showing, setup is complete!