



Please complete a Rental Supplement for each property you own

Name _____

Year Ended _____

Address of the Property _____

Information to send:

1. Did you receive rental income or have expenses for the year? No Yes
 Details of income & expenses or Property Managers report or complete Table A below
2. Was the property available to be rented? No Yes
 No of weeks available _____
3. Did you carry out repairs prior to the property being rented? No Yes
 Invoices or details of repairs over \$500
4. Was the property vacant during the year? No Yes
 No of days _____
5. Was the property used privately during the period?
 (by you, your family or associated persons, even if charged rent) No Yes
 No of days _____
6. Was the property rented out for less than 80% of the market rate to persons not associated to you? No Yes
 No of days _____
7. Have you purchased fixed assets during the year over \$500 (GST exclusive)? No Yes
 Copies of invoices
 Complete Table C
8. Was the rental property purchased or sold during the year? No Yes
 Legal documentation
 Settlement statements
 Sale and purchase agreement
 Valuation report
 Chattels report or complete Table B
9. Was the sale or purchase made to/from a related entity? No Yes
 Details of the relationship
10. Was a private motor vehicle used for rental related purposes No Yes
 Complete details below

(Due to recent legislative changes different rates will be set by the IRD based on engine size, fuel type, business km's travelled and total km's travelled for the year)

For each vehicle that was used for business purposes we require the following details:

Vehicle Make and Model	_____
Registration Number	_____
CC Rating	_____
Fuel Type	Petrol / Diesel / Hybrid / Electric
Current Log Book kept (less than 3 years old)	Yes / No
If yes, calculated business %age	_____
Business Km's travelled	_____
Total Km's travelled for the year	_____

